

## PMI-MN PMP Certification Exam Prep Class Curriculum

Classes are scheduled four times during the year, with a choice of three 8-night classes and one 3-day class. The class meets for 24 hours and is divided into 3-hour sessions that review a specific knowledge area from the PMBOK and give you tips on how to successfully prepare for the certification exam.

The class features:

- An introduction to what you need to know to pass the PMP® exam.
- A course syllabus that follows the Third Edition of the Guide to the Project Management Body of Knowledge (PMBOK®)
- Sample PMP® practice exam questions.
- Expert pointers on preparing for, studying, and taking the test.
- Formation of study groups, so that you can thoroughly review and discuss each topic with your classmates outside of class.

If you miss a class your options are:

- Self-study
- Work with study group
- Audit a session that you missed the next time the class is offered

Check out class times listed under Events and Meetings at [www.pmi-mn.org](http://www.pmi-mn.org).

### Class Schedule

Unit	PMBOK Chapter	Topics/Knowledge Area
1A	1-3	Overview & Framework (2 hours)
1B	-	Professional Responsibility (1 hour)
2	4	Integration Management (3 hours)
3	5	Scope Management (3 hours)
4	6	Time Management (3 hours)
5A	7	Cost Management (2 hours)
5B	8	Quality Management (1 hour)
6A	9	Human Resources Management (2 hour)
6B	10	Communication Management (1 hour)
7	11	Risk Management (3 hours)
8	12	Procurement Management (2 hours)
	-	Course wrap up (1 hour)

## Exam Topics Covered During Class

### **Project Costs**

- Budget and Costs
- Cost Control
- Cost Estimation

### **Project Framework**

- Management Areas of Expertise
- Organizational Influences
- Project Characteristics and Definitions
- Stakeholders

### **Project Human Resources and Communications**

- Communications
- Human Resource Acquisition
- Team Development and Management

### **Project Integration**

- Project Charter and Scope Statement
- Project Close
- Project Control
- Project Management Plan Development

### **Project Management Processes**

- Process Groups
- Process Interactions
- Project Mapping
- Project Lifecycle

### **Project Procurement**

- Contract Administration
- Contract Closeout
- Contracts

### **Project Quality**

- Quality Assurance
- Quality Control
- Quality Planning

### **Project Risk**

- Risk Identification and Analysis
- Risk Management and Planning
- Risk Monitoring and Response

### **Project Schedule**

- Activity Definition and Sequencing
- Activity Resource and Duration Estimation
- Schedule Development and Control

### **Project Scope**

- Scope Plan and Scope Definition
- Scope Verification and Control
- Work Breakdown Structure